

**Tuesday, March 17, 2015 at Marriott University Park Hotel Tucson, Arizona**

<b>Time</b>	<b>Topic</b>	<b>Presenter</b>
8:00 AM	Sign-in & introductions	All
8:20 AM	NOAO Welcome	Dr. David Silva, NOAO Director
8:30 AM	Welcome, Solicitation & Workshop goals	Dr. Douglas Hudgins, Program Scientist, NASA Exoplanet Exploration Program
8:45 AM	Workshop Logistics	Dr. Lori Allen, NOAO Associate Director, Kitt Peak National Observatory
9:00 AM	Solicitation Description	
9:00 AM	Overview – scope & intent	Dr. Douglas Hudgins
10:00 AM	WIYN Telescope	Jayadev Rajagopal, WIYN Telescope Scientist, NOAO
11:30 AM	Data management/archival	Rachel Akeson, Deputy Director, NASA Exoplanet Science Institute (NExSci)
12:00 PM	Lunch	
1:00 PM	NASA Insight/Oversight	Muthu Jeganathan, Acting Project Manager, Jet Propulsion Laboratory
2:00 PM	Evaluation Process & Criteria	Dr. Douglas Hudgins
2:30 PM	Instrument Concept Study (ICS) & deliverables	Dr. Douglas Hudgins
3:30 PM	Logistics of observatory visit	Dr. Lori Allen
4:00 PM	Q&A / reserve	All
5:00 PM	End	

**Wednesday, March 18, 2015 at Kitt Peak National Observatory, Arizona**

<b>Time</b>	<b>Topic</b>	<b>Presenter</b>
8:00 AM	Meet at Marriott Lobby	All
8:30 AM	Travel to Kitt Peak. Transportation provided by NOAO.	All
10:00 AM	Guided tour of 3.5 m telescope facility	Drs. Lori Allen, Jayadev Ragagopal, Charles Corson
1:00 PM	Lunch	All
1:45 PM	On-site Q&A, Wrap-up	All
2:30 PM	Return to Marriott, Tucson	All
4:00 PM	End	All